

# Panther Trace Townhomes

HOMEOWNERS ASSOCIATION, INC.

## Board of Directors Meeting September 8, 2015 Meeting Minutes

### 1. Certifying of Quorum-Call to Order

The meeting was called to order by Cathleen DeHart at 7:10pm. It was confirmed that the meeting notice was posted at least forty-eight (48) hours in advance. Director Sara Hopp-Castillo was also present. It was determined that a quorum was established. Patricia England represented McNeil Management.

### 2. Approval of Minutes

**On Motion:** Duly made by Cathleen DeHart, second by Sara Hopp-Castillo and carried unanimously.  
**Resolve:** To approve meeting minutes as presented.

### 3. New Business

**Sidewalk repairs:** Manager to pursue additional bids as contractor who started is no longer in business.

**Potential Roof Defects:** Board discussed re-sending roof letter initially sent to owners in October 2014 regarding possible large number of roof leaks due to several rainy months.

**On Motion:** Duly made by Cathleen Dehart, second by Sara Hopp-Castillo and carried unanimously.  
**Resolve:** To again mail potential roof defect letter to all owners.

**Power Washing:** Board revisited/reviewed proposal from Priority and agreed to move forward with power washing fences and sidewalks. Board requested additional bids to power wash remaining common areas.

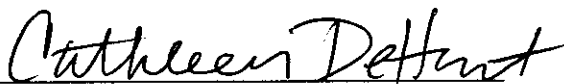
**Pool:** Pool motor approved to be replaced with new 3.5hp with 1 year warranty.

**Budget Review/Approval:** Board members reviewed and discussed proposed 2016 Budget as presented.

**On Motion:** Duly made by Cathleen Dehart, second by Sara Hopp-Castillo and carried unanimously.  
**Resolve:** To approve proposed 2016 Budget as presented with no changes.

### 4. Adjournment

**On Motion:** Duly made by Cathleen Dehart, second by Sara Hopp-Castillo and carried unanimously.  
**Resolve:** To adjourn meeting, meeting adjourned at 8:10pm.



Prepared by Manager on behalf of Secretary